

## Driving Record Release of Interest

**Employers, prospective employers, volunteer organizations, or their agent** can get driving records for an employee, prospective employee, or volunteer when authorized. Use this form to get their authorization.

- Complete the Company section.
- Give this form to your employee, prospective employee, or volunteer to complete their section.
- For audit purposes, keep this completed form in your files for at least five years. Do not mail it to the Department of Licensing.

**Sealed juvenile records.** Information contained in a driving record related to a sealed juvenile record may not be used for any purpose unless required by federal law. The employee or prospective employee may furnish a copy of the court order sealing the juvenile record to the employer, prospective employer, or their agent.

<b>Company</b> –To be completed by the company	or the agent of the company
PRINT or TYPE Company name	
Agent company name (if applicable)	
Company/Agent company address	
Authorized representative name	Title
driving by the volunteer at the direction of t 3. Do you agree to use the information contai and not divulge it to a third party? 4. Do you agree to hold harmless the Washin matters relating to the release of the reque Certification  I declare under penalty of perjury under the lateral contains the con	quested?
	Authorized representative signature
·	<b>Dlunteer</b> –Complete this section and return the form to the company
PRINT or TYPE Full name (First, Middle, Last)	Date of birth (mm/dd/yyyyy) WA driver license number
full term of my employment  ☐ Prospective employee—for release of my d from date signed ☐ Volunteer—for release of my driving record	d for employment purposes, at my employer's discretion for the driving record for employment purposes, not to exceed 30 days for a position applied for that requires me driving at the direction
of the volunteer organization  Employer, prospective employer, or volunteer organization nar	me
Employer, prospective employer, or volunteer organization har	
Employer agent company name if acting on behalf of the company	pany for employment purposes
copy of my Washington State driving record by	volunteer of the company named above and I request that a be sent to them/their agent.
<u> </u>	Signature Date